



ANNUAL AND BOARD OF DIRECTORS BUSINESS MEETING MINUTES

Date: January 25, 2021

LOCATION: Virtual Meeting.

- ❖ Due to Covid 19 World-Wide Pandemic – state government guidelines mandate discontinuance of large gatherings. The HHIA Board of Directors in-person monthly meetings will resume when the Governor or the Los Angeles County Board of Supervisors allows us to have large gatherings. This month the Board of Directors conducted an on-line meeting.
- ❖ **Meeting Called to Order: Time:** 7:00 pm. **Meeting chaired by:** Scott Martin
- ❖ **Roll Call: Present -** Randy Black, Ted Chang, Maury Edwards, Andrea Gordon, Eleanor Haan, Geri Kleinpell, Shou-Jen Kuo, Diego Loya, Scott Martin, Adriana Quinones, Victor Yang
Absent Board Members: 0
- ❖ **Approval of Past Meeting Minutes:**
 December 21, 2020 meeting – Motion to accept the December minutes by Maury Edwards, Seconded by Geri Kleinpell, Motion Carried.
- ❖ **Treasure’s Report: Month Reported:** December, 2020, by Randy Black
 Account Balance as of December 1, 2020: \$8,353.27
 Income/Deposit Totals: \$0.06 Expenses Total: \$576.10
 Account Balance as of December 31, 2020: \$7,777.23
 Restricted Funds:
 Puente Hills Trail/Park Support Balance: \$5,375.84
 Park Support Funds Balance: \$1,570.64
- ❖ **Public Safety & Law Enforcement:** No Updates Due To Modified Agenda
- ❖ **Public Input:** No Public Input Due to Modified Agenda
- ❖ **Presentation:** No Presentation Due to Modified Agenda
- ❖ **Community Representatives:** No Updates Due to Modified Agenda
- ❖ **Treasurer’s Report: Consent Items:** No Consent Items
- ❖ 2020 Annual Business Meeting
 - 1 President’s Report..... Scott Martin
 - a. 2020 Accomplishments
 - b. Projects Under Way
 - c. Goals for the Future – The 2021 Board will have their first workshop meeting February 5th. 2021 Goals will be created at that time. For the 2020 Goals, 4 were completed (HHIA meeting site was relocated to HH Community Center. Aug, 2020, Environmental Report was created and posted on HHIA Website. A letter was drafted then mailed to Janice Hahn and Hilda Solis re: creation of passive park & open wild land for the PH Land Fill property and attended Sanitation District Board meet to share concerns. A revised HHIA Brochure was published and a PDF was distributed to membership via email. Partially completed was the update of the Membership Master List - contacts with membership via email and/or telephone to update information, undeliverable mail lead to dropping members if no email or phone available or no reply received. Due to Covid it was impossible to complete other goals (i.e. Improve use of Bulk Mailing to reduce costs (USPS cancelled training). Attendance at community events by HHIA or by individual Board members were curtailed due to cancellations.
 - 2 Committee Reports Board Members
 All Annual Committee Reports are available on HHIA.Net website.
 - 3 Treasurer’s Annual Report Randy Black

Account Balance as of January 1, 2020: \$8,449.53
 Income Total: \$9,876.26 Expenses Total: \$10,548.56
 Account Balance as of December 31, 2020: \$7,777.23
 Restricted Funds Account Balance as of December 31, 2020:
 Puente Hills Trail/Park Support: \$5,375.84 (increase of \$0.47 in Interest)
 Park Support Funds: \$1,570.64 (increase of \$0.12 in Interest)

- 4 Nominate a Board Member as Chairperson and two HHIA members in good standing to form an Audit Committee to audit HHIA 2020 financial records. Scott Martin
 Scott asked for a nomination of a Board Member to serve as Chairperson. Randy Black nominated Maury Edwards. Scott asked for volunteers to serve on the Audit Committee. Scott Martin, Eleanor Haan and Randy Black volunteered.

- 5 2021 Election Results..... Scott Martin
 Board of Director members are elected for a term of two years and can run consecutively twice more for a total of six years. Each year a maximum of 6 members come up for re-election. This year, 5 members chose to return to the board: Adriana Quinones, Randy Black, Ted Chang and Maury Edwards. Returning to the board is Jeffrey Lin after taking a year off which is required by our by-laws. Because there are only 5 nominees they are elected Viva Voce. Because last year we had two vacancies, Victor Yang was brought on in December to fill one of them.

- a. Introduction of new board members. Introduction of 2021 Board of Directors
 The 2021 Board of Directors is: Victor Yang, Eleanor Haan, Geri Kleinpell, Adriana Quinones, Andrea Gordon, Jeffrey Lin, Ted Chang, Shou-Jen Kuo, Randy Black, Maury Edwards and Scott Martin.
- b. Recognition of end of term/termed out Board Members and past Board Members in 2020
 Because this is a virtual meeting and we have things to present, Scott held them up to show them and read them. (In lieu of asking each person to come up to the podium and I give them something and then ask representatives from such as: the SGV Water District; senator; congressman; board of supervisor; Hsi Li Temple, to make their presentations.)

Leaving the Board is Diego Loya. Diego was with us for two years and he did a fantastic job as Code Enforcement Chairperson. Scott presented Diego with a plaque which reads “Presented to Diego Loya, Board Member 2019-2021, in appreciation for your dedication and service to the community and serving as Chair of the Code Enforcement Committee from the Hacienda Heights Improvement Association” Also presented with a certificate made by Maury Edwards also from HHIA with the same wording. From Hsi Li Temple a certificate “A grateful recognition of your continuing service and support of the community as a Board Member and Chair of the Code Enforcement Committee of the Hacienda Heights Improvement Association, we hereby present Diego Loya with this certificate of appreciation dated this 15th day of January, 2021. Finally, from the Upper San Gabriel Valley Municipal Valley Water District “Certificate of recognition congratulates Diego Loya on his exceptional service to the Hacienda Height Improvement Association.”

Next we are presenting a plaque to Lucy Pedregon which reads, “Presented to...Board Member, 2001-2006, 2010-2016, 2017-2019, In appreciation for your dedication and service to the community and serving in many ways , Chair of Public Relations Committee, and promoting many community initiatives for the Hacienda Heights Improvement Association and then from Maury Edwards and HHIA a certificate; from Hsi Li Temple “In grateful recognition of your continued service and support as a Board Member and Chair of the Public Relations Committee and promoting many initiatives in the community of Hacienda Heights we hereby present Lucy Pedregon this certificate of appreciation dated 15th of January, 2021. From the Upper San Gabriel Valley Municipal Water District a “Certificate of recognition to Lucy Pedregon on her exceptional service to Hacienda Heights Improvement Association”.

And last a Board Member who was with us for just a few months, Ryan Kelley was the has a Certificate of appreciation from HHIA in recognition of your service as Chair of our Parks and Recreation Committee. Also from His Li Temple in “In grateful recognition of your continued service and support as a Board Member and Chair of the Parks and Recreation Committee of Hacienda Heights we hereby present Ryan Kelley this certificate of appreciation dated 15th of January, 2021. From the Upper San Gabriel Valley Municipal Water District a Certificate of recognition.

❖ **Old Business:**

- 1 **Solicit nominations for one (1) board vacancy** Scott Martin
 Any nominee must have been a paid member of HHIA in good standing for a minimum of 6 months prior to being nominated. The nominee will be asked to complete Nominee Questionnaire which will be reviewed by two board members.

❖ **New Business**

- 1 **Thank you and virtual dismissal of Board Members leaving. Virtually invite/seat new Board Members**

..... Scott Martin
Diego Loya is thanked for his service and asked to join the audience. Jeffrey Lin is invited to join the Board of Directors.

2 **Election of HHIA Officers for a term of January 25, 2021, to January 24, 2022.**..... Scott Martin

HHIA is recognized as a corporation by the State of California. HHIA is considered a 501(C)(4) non-profit, registered with the Attorney Generals of Charitable Trusts, registered thru the Secretary of State, Franchise Tax Corte course and the IRS. Our By-Laws require that the Officers of the Corporation be selected each year. The Officers are the Treasurer, Secretary, Vice President and President. Scott will ask the Board for nomination(s) for each Office. The Board may nominate anyone currently on the Board including the current person holding the position. If there are more than one nomination, Eleanor Haan, the current Secretary, will poll each Board member to vote Yay or Nay for each nominee. A nomination must be made for each Officer position:

Nominations for Treasurer: Randy Black nominated by Maury Edwards, second by Eleanor Haan. No other candidates: Randy Black was asked if he wished to continue in that position. His replied Yes.

Nominations for Secretary: Eleanor Haan nominated by Randy Black, second by Geri Kleinpell. No other candidates: Eleanor Haan was asked if she wished to continue in that position. Her replied Yes..

Nominations for Vice President: Maury Edwards nominated by Randy Black, second by Ted Chang. No other candidates: Maury Edwards was asked if he wished to continue in that position. His replied Yes.

Nominations for President: Scott Martin nominated by Randy Black, second by Eleanor Haan. No other candidates: Scott Martin was asked if he wished to continue in that position. His replied Yes.

❖ **Adjournment at 8:25 pm.**

The next HHIA Board of Directors meeting will be on Monday, **February 22, 2021.**

Minutes Submitted by: Eleanor Haan, Secretary
February 4, 2021