



HACIENDA HEIGHTS IMPROVEMENT ASSOCIATION, INC.  
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### HHIA ANNUAL MEETING COMMITTEE NOTES FROM 8 OCTOBER 2016

1. Committee members in attendance were Sandy Keat, Ted Chang and Mike Williams. Another committee member Joan Snyder was taking care of family issues.
2. The topics discussed and consensus of the committee actions are described below:
  - A. The Annual Meeting will include a dinner. The Community Center has been reserved for Wednesday January 11<sup>th</sup>, 2017. The doors will open at 5pm, Dinner served at 6pm and the Agenda will commence at 6:45pm. The event should conclude by 8:30pm. A formal announcement and flyer is in process.
  - B. The theme of the event is "Bringing the Community Together"
  - C. Publicity will be done in December 2016.
  - D. Invitations will be sent out after the November elections.
  - E. Beverages will be non-alcoholic: Coffee, Tea, Water and soft drinks
  - F. The Agenda is proscribed in the By-Laws Article VII, Section 1 and Exhibit A.
  - G. The program is a work-in-progress.
3. The next meeting of the committee will be announced to all board members by email.

Mike Williams, Chair